

Sample Power Of Attorney Letter

This document is made on **March 15, 2024**.

I, **John Doe**, living at **123 Main Street, Springfield**, hereby choose **Jane Smith**, living at **456 Elm Street, Springfield**, to be my representative. I give **Jane Smith** the authority to act for me in the following areas:

1. Handle my bank accounts, including deposits and withdrawals, and ensure that any financial transactions are carried out responsibly.
2. Sign necessary documents on my behalf, including any agreements or contracts that I am required to complete.
3. Make decisions about my belongings and property, including managing, maintaining, or selling assets if needed.

This permission starts on **March 16, 2024**, and ends on **December 31, 2024**, or when I cancel it in writing. I understand that I have the right to revoke this document at any time by providing written notice to my agent.

This document is made in good faith and with the intention to provide my representative with clear authority to act in my best interest while ensuring all tasks are completed efficiently.

Signed by me, **John Doe**, on this **March 15, 2024**.

Signature: _____

Witness Signature: _____

Notary Public Signature (if required): _____