

Printable IT Services Agreement Form

IT SERVICES AGREEMENT

This Agreement ("Agreement") is effective as of **[Effective Date]** ("Effective Date") by and between **[Service Provider Name]**, a **[State]** corporation with principal offices at **[Address]** ("Service Provider"), and **[Client Name]**, a **[Entity Type]** located at **[Address]** ("Client").

1. Services & Deliverables:

1.1 Scope: Service Provider shall perform the IT services described in **Exhibit A** ("Services"), including but not limited to network infrastructure management, cybersecurity protocols, and 24/7 technical support.

1.2 Service Levels: Performance metrics (e.g., uptime, response times) are specified in **Exhibit B**.

2. Compensation:

2.1 Fees: Client shall pay **[Amount]** in accordance with the payment schedule in **Exhibit C**. Invoices are payable within **30 days** of receipt.

2.2 Late Payments: Overdue amounts accrue interest at the **lesser of 1.5% per month** or the maximum rate permitted by law.

3. Confidentiality & Data Protection:

3.1 Obligations: Recipient shall safeguard Discloser's Confidential Information using reasonable care.

3.2 Exceptions: Excludes information (a) publicly available, (b) rightfully received from third parties, or (c) independently developed.

3.3 Data Compliance: Parties agree to comply with **[GDPR/CCPA]** where applicable.

4. Term & Termination:

4.1 Term: This Agreement commences on the Effective Date and continues for **[Term Length]** unless terminated earlier.

4.2 Termination for Cause: Either party may terminate for uncured material breach within **30 days** of written notice.

4.3 Post-Termination: Client shall pay for Services rendered pre-termination; Service Provider shall return Client Data.

5. Limitation of Liability:

5.1 Cap: Service Provider's total liability shall not exceed **12 months' fees**.

5.2 Exclusions: Neither party is liable for consequential, incidental, or punitive damages.

6. Indemnification:

Client agrees to indemnify Service Provider against claims arising from Client's misuse of Services.

7. Dispute Resolution:

Disputes shall be resolved via binding arbitration in **[County, State]** under **[AAA/Other]** rules.

8. Governing Law:

This Agreement is governed by the laws of **[State]**, excluding conflict-of-law principles.

IN WITNESS WHEREOF, the Parties execute this Agreement as of the Effective Date.

[Service Provider Name]

By: _____

Title: _____

[Client Name]

By: _____

Title: _____